

All Souls Community Church
Board of Trustees Meeting Minutes
April 15, 2010

These Minutes are preliminary and are subject to change. ASCC Board minutes are not official until a motion is passed by the Board of Trustees to approve them.

Members present: Shelli Caswell, Greg Hopkins, Meribeth Nudelman, Jock Ambrose, Cindy Coleman, David Soet, Keith Johnson, Dan Stegink, Dani Harris, Rev. Dr. Smith

Guest: Rev. Catherine Torpey

Absent: Paul Mulheisen, Suzie MacKeigan, Cindy Schneider

Meeting called to order at 6:40 PM, Dan Stegink, Presiding

I. Opening Words

A. Good News was shared by all present

II. Introductory Functions

A. Minutes of March board meeting approved for posting by unanimous vote (MN moved, SC 2nd).

B. Agenda for this meeting reviewed/approved.

C. Times needed to complete this agenda developed, Keith J. recording sec'y and action item recorder.

III. Ministerial Search Committee Report

A. The Interim Search Committee (ISC) met 4/14/2010. Key issue is the length of the term for an interim – at least 1 year is recommended, possibly 2 years. Motion was made to direct ISC to find a 2-year, full time interim minister (KJ moved, JA 2nd, motion passed 8 to 1). Brent mentioned the possibility of asking Rev. Ken Pfeiffer, from Ann Arbor UU church, who is retiring from that pulpit. We cannot make an offer until AFTER May 7, 2010. Our start date for an interim is August 15, so we will need to have lay-led services from July 4 through August 8. We discussed and decided on key goals for interim minister, motion was passed (MN moved, CC 2nd, motion passed unanimously) with the following goals:

1. Assist congregation in reviewing goals and organization
2. Model alternative leadership and liturgical styles

B. The MSC's work continues during next church year, as their task of finding and presenting a candidate for our first called minister is not complete. By hiring an interim minister, we make their job easier.

IV. Financial information

- A. VP/Finance report given and discussed. Financials reviewed and questions answered.
 - 1. No written reports available at this time for March.
 - 2. Investment account balance in high \$40's.
 - 3. There are funds in the checking account sufficient for March payroll, etc.
 - 4. Repayment of \$600 to investment fund is budgeted.
 - 5. Change in bank ownership (Nat. City to PNC) cost us \$1200 in fees to keep accounts.
 - 6. We need additional income, and have hope for a successful May fundraiser (Elgin Vines and Friends).
 - 7. Haiti special collection funds not yet disbursed.

ACTION ITEM: David S. to send our Haiti Special Collection to the UUSC.

ACTION ITEM: David S. to review line items reported out by bookkeeper on monthly summary page (particularly the "Special Collections" and "Share the Plate" collections, which must be handled differently.
- B. Stewardship/ABD 2010 report
 - 1. Stewardship will coordinate some reporting of financial data through the Weekly Expression.
 - 2. Past/current and future ABD organizers are meeting to share institutional memory.

V. **Organizational issues**

- A. A report from the minister was submitted prior to the meeting and discussed. No action taken at this time.
- B. Executive Committee report
 - 1. Ahavas contract meeting date not yet set, but in process.
- C. Program board report.
 - 1. Board is meeting regularly, but not all programs are represented or in attendance regularly.
 - 2. Congregational Picnic date set for June 6th at Manhattan Park.
 - 3. Farewell activities scheduled for June 18th at Millenium Park.
 - 4. Covenant Board meeting scheduled for 4/15/2010.

VI. **Old Business**

- A. Heartland District dues status somewhat unclear. No record of payments in the first quarter 2010 appears in our statements. We do not receive quarterly invoices from Heartland, so we need to make sure we fulfill our commitment.

ACTION ITEM: David S. to investigate, ensure that we are fulfilling our "fair share" payments to the Heartland District.
- B. Social Justice/Social Action – Share the Plate collection set for Planned Parenthood on May 9th (Mother's Day).

VII. New Business

- A. Congregation semi-annual meeting date was set for May 23, 2010. Agenda to include election of 4 trustees as well as officers for the next church year.
- B. Delegates to GA – no action or discussion.
- C. Mary Blackwell to obtain a cell phone with voice mail capability to use as the church contact number (replacing Brent Smith's cell phone). Obtaining this phone number and replying to (or addressing) messages is a part of the CA job.
- D. Nominating Committee needs to complete the slate of candidates.

VIII. Closing words

Meeting was adjourned at 9:20 PM.

Respectfully submitted,

Keith Johnson, Board Secretary, All Souls Community Church of West Michigan